



RISK ASSESSMENT


Traveling and Working during the COVID 19 Return to Work transition period.

Scope of Works.

To carry out maintenance in buildings and traveling to work during the COVID 19 return to work transition period.

The following hazards are associated with this works.

1. Contact with persons infected with COVID 19.
2. Contact with surfaces infected with COVID 19.

Sites: All Sites				Location or Equipment: Working and traveling during the COVID 19 return to work period.		Risk Assessment. 027		
Activity / Area	Hazard	Who May Be Harmed	Risk L/hood	Risk Severity	Hazard Score	Control Measures	Risk Level With Present Measures.	Additional Control Measures Required (What, Who, Date)
Traveling to work and using Public Transport	Carriers of COVID 19 may cough or sneeze and droplets enter mouth, nose or eyes.	Engineer	Persons with COVID 19 traveling on public transport. (4)	Illness and persons in high risk groups, Death (4)	16 (4 x 4)	<ol style="list-style-type: none"> 1. Infection Control Procedures. Infection control procedures in place and communicated to all employees. 2. Information on COVID 19 communicated amongst all staff. Communicate information on COVID 19 using official medical and government guidance. 3. Avoid Peak Hours on Public Transport. Avoid traveling on public transport if possible. Travel outside peak times. 4. Face Coverings. Face coverings are to be worn. 5. Social Distancing. Aim to stay 2 metres (6ft) away from other people while on public transport, standing ticket barriers and standing on the platform. 	4 (1 x 4)	None required

<p>Traveling to work and using Public Transport</p>	<p>Contact with unsensitised surfaces. Carriers may cough or sneeze and droplets on to surfaces</p>	<p>Engineer</p>	<p>Engineer coming in to secondary contact with infected surface could develop symptoms of the virus. (4)</p>	<p>Illness and persons in high risk groups, Death (4)</p>	<p>16 (4 x 4)</p>	<p>1. Surface on Public Transport. Avoid contact with any surfaces with uncovered hands.</p> <p>2. Hand Hygiene. Individuals must not touch eyes, mouth or nose with unwashed hands, particularly after coughing or sneezing. Hands should be washed with adequate soap or sanitiser immediately.</p> <p>3. Infection Control Procedures. Infection control procedures in place and communicated to all employees.</p> <p>4. Information on COVID 19 communicated amongst all staff. Information communicated on COVID 19 using official medical and government guidance.</p> <p>5. Handheld devices and equipment. Clean any items you may have used while travelling such as mobile devices, bags, travel wallets ect with Anti-Bacterial spray or wipes.</p>	<p>4 (1 x 4)</p>	<p>None required</p>
---	---	-----------------	---	---	-----------------------	--	----------------------	----------------------

Completing Maintenance within buildings	Carriers of COVID 19 may cough or sneeze and droplets enter mouth, nose or eyes.	Engineer	Persons with COVID 19 working within the building. (4)	Illness and persons in high risk groups, Death (4)	16 (4 x 4)	<ol style="list-style-type: none"> 1. Infection Control Procedures. Infection control procedures in place and communicated to all employees. 2. Information on COVID 19 communicated amongst all staff. Communicate information on COVID 19 using official medical and government guidance. 3. Social Distancing. Aim to stay 2 metres (6ft) away from other people while completing tasks. If task requires you to work together, you should maintain a 1-meter distance for as short a period as possible and wear face coverings. 4. Face Coverings. Face coverings are to be worn in enclosed areas such as shops or where 2-meter social distancing is unlikely to be maintained. 	4 (1 x 4)	None required
---	--	----------	--	--	---------------	--	--------------	---------------

<p>Completing Maintenance within buildings</p>	<p>Contact with unsensitised surfaces. Carriers may cough or sneeze and droplets on to surfaces</p>	<p>Engineer</p>	<p>Engineer coming in to secondary contact with infected surface could develop symptoms of the virus. (4)</p>	<p>Illness and persons in high risk groups, Death (4)</p>	<p>16 (4 x 4)</p>	<p>1. Hand Hygiene. Individuals must not touch eyes, mouth or nose with unwashed hands, particularly after coughing or sneezing. Hands should be washed with adequate soap or sanitiser immediately.</p> <p>2. PPE Engineers to wear PPE as directed by General or Task Specific risk assessments.</p> <p>3. Infection Control Procedures. Infection control procedures in place and communicated to all employees.</p> <p>4. Information on COVID 19 communicated amongst all staff. Information communicated on COVID 19 using official medical and government guidance.</p> <p>5. Door entry systems. Avoid using finger scanner entry systems. If using push button entry system, use tissue or wear gloves. Dispose of gloves and tissue into bin.</p> <p>7. Tools and Equipment. Clean all tools regularly and at the end of the shift. Don't use other persons tools or equipment without cleaning before uses.</p>	<p>4 (1 x 4)</p>	<p>1. Static Sites. Surfaces in workshops are to be disinfected twice daily using Anti-Bacterial spray or diluted bleach solution (1-part bleach: 4 parts water). Surfaces include, worktops, IT equipment, kettles, door handles, etc.</p> <p>2. Drinking Containers. All cups and glasses are to be dedicated to individuals and not shared. To be washed after uses.</p> <p>With immediate affect.</p>
--	---	-----------------	---	---	-----------------------	--	----------------------	--

Travelling in company or Personal vehicles	Contact with unsensitised surfaces. Carriers may cough or sneeze and droplets on to surfaces	Engineer	Engineer coming in to secondary contact with infected surface could develop symptoms of the virus. (4)	Illness and persons in high risk groups, Death (4)	16 (4 x 4)	<p>1. Hand Hygiene. Individuals must not touch eyes, mouth or nose with unwashed hands, particularly after coughing or sneezing. Hands should be washed with adequate soap or sanitiser immediately.</p> <p>2. PPE (Optional) Engineers to disposable gloves.</p> <p>3. Infection Control Procedures. Infection control procedures in place and communicated to all employees.</p> <p>4. Face Coverings. If two or more persons are traveling inside a vehicle. Face coverings are to be worn.</p> <p>5. Information on COVID 19 communicated amongst all staff. Information communicated on COVID 19 using official medical and government guidance.</p> <p>6. Inside the cab. Clean inside of the cab at the start of every day with Anti-Bacterial spray or wipes. Don't forget to clean areas such as steering wheel, gear selector, hand break, ventilation controls, radio / sav nat, seat controls, door handles inside, window controls etc.</p> <p>7. Outside the cab. Clean door handles and petrol caps at the start of every day with Anti-Bacterial spray or wipes.</p>	4 (1 x 4)	None
--	--	----------	--	--	---------------	---	--------------	------

PPE Kit	PPE may have been contaminated while completing PPM Tasks. PPE is to be worn as directed by risk assessment for task undertaken.	Engineer	Engineer coming in to secondary contact with COVID 19 could develop symptoms of the virus. (4)	Illness and persons in high risk groups, Death (4)	16 (4 x 4)	<ol style="list-style-type: none"> 1. Wash hands with gloves on as per guidelines. 2. Remove face mask. 3. Remove gloves. 4. Wash hands as per guidelines. 5. Wipe down eye protection, earmuffs and hard hats with anti-bacterial spray or wipes. 	4 (1 x 4)	
---------	--	----------	--	--	---------------	---	--------------	--

Risk Factor Matrix

Multiple Fatality	5	10	15	20	25	Fatality
Fatality	4	8	12	16	20	Permanent Disability
Serious	3	6	9	12	15	Temporary Disability
Moderate	2	4	6	8	10	Strains, Sprains, Cuts
Minor	1	2	3	4	5	Bruising
	Improbable	Low	Medium	High	Very High	

High

Medium

Low

Assessed by :	K. P. Spicer
Position :	QHSE Manager
Signature :	<i>K. P. Spicer</i>
Date :	13.05.2020